

WHAT IS TAPP?

TAPP is a monthly Tax Arrears Instalment Payment Plan which allows taxpayers to make consecutive monthly payments for current taxes and taxes in arrears over a term not exceeding 24 months. Payments are made by pre-authorized transfer of funds from their bank account, rather than one single tax payment

WHY SHOULD YOU USE TAPP?

- TAPP breaks the tax payment required into monthly payments to make budgeting easier while still paying off the arrears.
- Regular payments are assured. If you are on vacation, out of town on business, or sick, your payment will be made on time.
- Convenient and reliable method of ensuring that your tax bill is paid.
- Individual plan to be determined to avoid progressive collection action such as a Tax Sale of the property.
- Convenience of not being sent collection notices.

WHO CAN USE TAPP?

All taxpayers whose taxes are in arrears are eligible.

HOW DOES TAPP WORK?

- Regular monthly payments are made on the last day of every month for the term of the Tax Arrears Plan.
- Monthly payments consist of:
 - Estimated current year taxes
 - + All taxes in arrears
 - + All estimated penalties during the term of the planDivided by # of months in plan

HOW DO YOU APPLY FOR TAPP?

To apply for TAPP, you are required to complete and sign the Pre- Authorized Debit Application form and attach a void cheque, at the Customer Service Counter at the Town Office.

WITHDRAWAL OR CANCELLATION

You may withdraw from TAPP by giving written notice not less than two weeks before the next payment date.

If any monthly payments are missed the Town of High Prairie has the option to cancel the TAPP agreement.

If you withdraw, or the Town cancels your TAPP agreement, all unpaid taxes become due and payable.

Any payments that are dishonoured by the bank are subject to the prescribed service charges in effect at that time.



Town of High Prairie

TAX ARREARS PAYMENT PLAN (TAPP)

For Further Information Contact:

Town Office

Phone: (780) 523-3388

Fax: (780) 523-5930

Visit: Customer Service Counter
4806 - 53 Avenue, High Prairie

Website: www.highprairie.ca