

**BYLAW 16-2017**

**A BYLAW OF THE MUNICIPALITY OF THE TOWN OF HIGH PRAIRIE,  
IN THE PROVINCE OF ALBERTA, TO REGULATE AND CONTROL  
THE OPERATIONS OF THE HIGH PRAIRIE AND DISTRICT CEMETERY**

PAGE 1 of 5

**WHEREAS:** Council of the Town of High Prairie has the authority under of the Modernized Municipal Government Act, being Chapter 24, Statutes of Alberta 2017 and amendments thereto, hereafter referred to as the *Modernized Municipal Government Act*, to enact bylaws respecting services provided by or on behalf of the municipality;

**NOW THEREFORE: COUNCIL OF THE TOWN OF HIGH PRAIRIE, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:**

**1. SHORT TITLE**

This bylaw may be called the "Cemetery Bylaw".

**2. NAME OF CEMETERY**

That the cemetery situated, legal subdivision, Lot B, N. W. ¼ Sec. 19-74-16-W.5, in the Province of Alberta, shall be called the High Prairie and District Cemetery.

**3. ADMINISTRATION**

- 3.1 The Town of High Prairie shall be responsible for the selling of plots in the said cemetery, the keeping, making, and maintaining of records required by law and for the collection of all fees and charges in connection therewith.
- 3.2 The Town of High Prairie shall be responsible for the general maintenance and construction of the grounds, excluding grave plot maintenance, which is the responsibility of the deceased's immediate family.
- 3.3 Anybody, regardless of their religion or place of residence, can be buried in the High Prairie and District Cemetery.

**4. SALE OF PLOTS**

- 4.1 The price of burial plots shall be as stated in current the Fees Bylaw and shall be payable at the time of ordering or reserving the plot.
- 4.2 Burial plots may be purchased and held in reserve by any person who wishes to do so.
- 4.3 The holder of a reserve plot in the cemetery may cancel his reservation, in which case the Town will refund the reserve holder the amount originally paid for such reserve.
- 4.4 Only human remains shall be buried in the High Prairie Cemetery.

## BYLAW 16-2017

# A BYLAW OF THE MUNICIPALITY OF THE TOWN OF HIGH PRAIRIE, IN THE PROVINCE OF ALBERTA, TO REGULATE AND CONTROL THE OPERATIONS OF THE HIGH PRAIRIE AND DISTRICT CEMETERY

PAGE 2 of 5

- 4.5 All new cremation internments require a permit from the Town Office at no cost to the applicant. See Annex "B"

### 5. CEMETERY REGULATIONS

- 5.1 A copy of the cemetery regulations shall be given to a purchaser of a burial plot.
- 5.2 The Town of High Prairie will provide the location of grave plots.
- 5.3 Graves shall only be dug in the mapped out plots.
- 5.4 The Executor / Public Trustee, where applicable, shall be responsible for the digging and filling of the grave to Town standards (see Annex A).
- a) Depth of a standard grave is to be at least six feet (6')
- 5.5 A maximum of two adults or one adult and two children to be buried per plot provided that the first grave is deep enough and that the Town of High Prairie is informed of such plans (see Annex A).
- a) Depth is to be at least twelve feet (12').
- 5.6 Maximum of six remains permitted per plot, subject to special circumstances at the discretion of the CAO occupancy may be adjusted.
- 5.7 All monuments are to be installed in such a manner as to form a straight line with the other monuments around.
- 5.8 All monuments must be placed on the sidewalk, where available, at the head of each grave.
- 5.9 The base of single monuments is not to exceed a width of 4' feet (1.22 metres) and a depth of 1' foot 4" inches (.41 metres).
- 5.10 The base of a double monument is not to exceed the length of 8' feet (2.44 metres) and a depth of 1' foot 4" inches (.41 metres).
- 5.11 One monument per grave plot.
- 5.12 Full-length grave covers of any construction shall not be allowed.
- 5.13 All monuments shall be of stone, marble or granite or treated wood.
- 5.14 No fence, nor railing, or wall stone copings shall be erected on any plot.
- 5.15 No permanent trees, flowers or shrubs shall be planted on any plot.

**BYLAW 16-2017**

**A BYLAW OF THE MUNICIPALITY OF THE TOWN OF HIGH PRAIRIE,  
IN THE PROVINCE OF ALBERTA, TO REGULATE AND CONTROL  
THE OPERATIONS OF THE HIGH PRAIRIE AND DISTRICT CEMETERY**

PAGE 3 of 5

- 
- 5.16 Flowers and decorations are permitted but the caretaker may remove them if and when they become weathered and objectionable to the general appearance of the cemetery.
- 5.17 The Town of High Prairie retains the right to maintain the gravesites by fixing collapsed graves.
- 5.18 The Town retains the right to remove any grave sealers, which are broken into more than four pieces. Any headstones which are damaged shall be laid flat on the grave itself.
6. That Bylaws 04-2005 and 12-2005 are hereby repealed.
7. That this Bylaw shall be effective from the date of the final passing thereof by Council.

**READ** a first time this 12<sup>th</sup> day of December, 2017.

**READ** a second time this 23<sup>rd</sup> day of January, 2018.

**GIVEN** Unanimous Consent this 23<sup>rd</sup> day of January, 2018.

**READ** a third time and finally passed this 23<sup>rd</sup> day of January 2018.

  
\_\_\_\_\_  
Mayor Brian Panasiuk

  
\_\_\_\_\_  
Brian Martinson CAO

**BYLAW 16-2017**

**A BYLAW OF THE MUNICIPALITY OF THE TOWN OF HIGH PRAIRIE,  
IN THE PROVINCE OF ALBERTA, TO REGULATE AND CONTROL  
THE OPERATIONS OF THE HIGH PRAIRIE AND DISTRICT CEMETERY**

**PAGE 4 of 5**

---

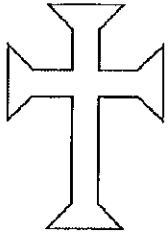
**“ANNEX “A”**

Depth of a standard grave is to be at least six feet (6') deep for single burial.

Depth is to be at least twelve feet (12') for multiple burials (See Section 5.5).

A BYLAW OF THE MUNICIPALITY OF THE TOWN OF HIGH PRAIRIE,  
IN THE PROVINCE OF ALBERTA, TO REGULATE AND CONTROL  
THE OPERATIONS OF THE HIGH PRAIRIE AND DISTRICT CEMETERY

“ANNEX B”



**Town of High Prairie**  
**Cremation Internment Permit**

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No: \_\_\_\_\_

Deceased Information:

Name: \_\_\_\_\_ (Last) \_\_\_\_\_ (First)

Date of Death: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Plot No: \_\_\_\_\_ Date of Internment: \_\_\_\_\_

Authorization by CAO/Town Manager: \_\_\_\_\_

\_\_\_\_\_  
Print Name

DATE: \_\_\_\_\_

