

TOWN OF HIGH PRAIRIE

BYLAW No. 01-2021

**BEING A BYLAW FOR THE PURPOSE OF ESTABLISHING RATES,
FEES AND CHARGES FOR GOODS AND SERVICES.**

WHEREAS, pursuant to the most current Municipal Government Act (hereinafter called the "Act") as amended, a Municipal Council has authority to govern and the authority to pass Bylaws respecting the municipality, including services provided by or on behalf of the Municipality;

AND WHEREAS, the Municipal Council deems it appropriate to establish rates, fees and charges for the various licenses, permits, goods and services, provided by or on behalf of the Town of High Prairie;

NOW THEREFORE the Council of the Town of High Prairie, duly assembled, enacts the following:

1. This Bylaw shall be called the "Fees Bylaw".
2. That the rates, fees and charges for Municipal licenses, permits, goods and services, are hereby established as identified in Schedule 'A' which is attached to and forming part of this Bylaw, and any applicable taxes shall be added to these rates at the point of sale.
3. That if any provision of this bylaw is deemed invalid, then such provision shall be severed and the remaining Bylaw shall be maintained.
4. All previous rates for goods and services as delivered to the Community and as noted in this bylaw will be revoked January 1, 2021 and replaced by the following rates, fees and charges outlined in Schedule "A" of this Bylaw.
5. All previous rates for goods and services as delivered to the Community, and NOT noted in this Bylaw, shall be deemed not changed or adjusted by Council and shall remain intact for those goods and services as delivered to the Community.

READ a first time this 15th day of December, 2020.

READ a second time this 15th day of December, 2020.

GIVEN Unanimous Consent to proceed to Third and Final reading this 15th day of December, 2020.

READ a third time this 15th day of December, 2020.



Brian Panasiuk, Mayor



Rod Risling, CAO

Town of High Prairie – Fees Bylaw 01-2021

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SCHEDULE 'A'**1. ANIMAL CONTROL BYLAW****a) Dog Licensing and Fees**

Annual license fee for neutered / spayed domestic animals	\$10.00
Yearly license fee for un-neutered / un-spayed domestic animals	\$20.00
Lifetime Animal License fee (20 years)	\$100.00
vet certified neutered/spayed-non-transferable*	
Vicious dog License	\$1,000.00
Restricted dog license	\$500.00
	minus \$100.00
	per year incident free
Replacement Tag	\$10.00
Boarding Fee / Impound Fee (per day)	\$20.00

Senior Citizens (age 65 or older) pay 50% of the fees
set out for licensing of altered and unaltered domestic animals.

b) Beekeeping Fees

Annual Licensing Fee	\$50.00
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c) Hen Keeping Fees

Annual Licensing Fee	\$10.00 per hen limit of 4
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2. BUSINESS LICENSING BYLAW**a) Permits**

Residential License Fee per year	\$50.00
Non Resident License Fee per year	\$100.00

Includes but not limited to:

***Commercial, Minor Home Based, Building Construction,
Renovations, Mechanical Trades, Pawn Brokers, Taxis,
Limousines, Mobile Home Park, Auctioneers, Circus, Hawkers,
Peddlers, Street Performers***

Canvassers (Door to Door Sales)	\$100.00 per permit Plus \$20.00 per person
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Transfer of License

Resident per year	\$10.00 per permit
Non-Resident per year	\$10.00 per permit
Temporary	\$10.00 per permit

Note:

Each applicant representing a new Resident or new Non-Resident Business shall pay a pro-rated License Fee consisting of ONE HALF (1/2) the annual business License Fee if the License is obtained after June 30th in the year issued.



Active Business Licenses commercial and residential that have received their reminder letter will not be pro-rated

3. CEMETERY BYLAW

Purchase of Cemetery Plot	\$500.00
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4. FIRE PROTECTION BYLAW

a) Permits

Fire Burning Permit, maximum duration 7 days	\$25.00 per permit
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Fire Department response to Non-permit open burning of grass or other	\$615.00 per hour minimum
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b) Public Services

Fee for services shall apply for Fire Department response or services rendered to Motor Vehicle accidents, Motor Vehicle Fires.

Pumper No. 1	\$615.00 per hour Plus supplies and services used
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Pumper No. 2	\$615.00 per hour Plus supplies and services used
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Ladder No. 1	\$615.00 per hour Plus supplies and services used
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Rescue Vehicle	\$615.00 per hour
Pump 4 – Rapid Attack	\$615.00 per hour
Community Spill Response Trailer	\$615.00 per hour Plus supplies used

Personnel Transport Truck/Fire Chief Command Unit	\$185.00 per hour
Water Tender (MD Tender)	\$615.00 per hour
Firefighter	\$35.00 per hour per firefighter

Fire Pit Permit/Inspection	
As per duration of property ownership	\$25.00
Water Flow Tests	\$150.00
****Too much liability****	

c) Fire Code & Inspection Fees

Occupant Load Inspection	\$64.00
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Initial Fire Code or Safety Compliance	No Charge
1 st Re-Inspection to determine if deficiencies are corrected	No Charge

2 nd Re-Inspection to determine if deficiencies are corrected	
If deficiencies are corrected no fee will be assessed	\$125.00

3 rd Re-Inspection to determine if deficiencies are corrected	
If deficiencies are corrected no fee will be assessed	\$500.00

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d) Cost Recoveries for Fire Inspection Services

Hiring Fire Investigators or Consultants to facilitate Incident Investigations

Actual costs charged to the Town for services plus an administration fee

\$62.00

e) Clean-up of Dangerous Good Spills

Actual costs charged to the Town for such services plus an administration fee

\$62.00

5. LAND USE BYLAW

a) Town of High Prairie Development Permits

Minor Development & Home Occupations	\$20.00
Signs	\$20.00
Residential: Garage	\$25.00
Single Family Development	\$25.00
Two Family Development	\$75.00
Multi-Family Development	\$150.00
Mobile Home Placement	\$50.00
Commercial/Industrial/Institutional	\$100.00

***Demolition (Development Permit not
Required go directly through
Superior Safety Codes) see below.***

*******Include schedules (signed), drawings and site map*******

*******All Town of High Prairie Development Permit must be publicly
advertised for 21 days in the website and at the Town office*******

Application to amend Land Use Bylaw	\$100.00
Appeals to Subdivision & Development Appeal Board (SDAB)	\$200.00
Environmental Assessments/File Search	\$75.00
Compliance Certificate	\$25.00

Subdivision Fees Service provided by Mackenzie Municipal Services Agency

Three (3) Lots or less	\$625.00 plus \$100 per lot created
Four (4) to Twenty (20) Lots	\$775.00 plus \$100 per lot created
Minor Boundary Adjustment or Separation of Title	\$625.00

b) Superior Safety Codes Permits

Minimum Permit Fee	\$100.00 plus \$4.50 SCC Levy
Demolition	\$100.00 plus \$4.50 SCC Levy

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New Construction – Residential/Commercial/Industrial/Institutional

Example 1:

\$50,000.00 (\$4.00 per every \$1000 of Construction Value)

Calculate as Follows:

$50 \times 4 = 200 \times 4\% = \8.00

Permit Fee = \$200.00 plus \$8.00 SCC Levy for a Total Permit Fee of \$208.00

Example 2:

\$1,625,000.00 ($\$1,625,000/1000 = \$1,625 \times \$4.00 = \$6,500 \times 4\%$ (SCC Levy) = \$260.00

\$6,500.00 + \$260.00 = \$6,760.00 total Superior Safety Codes Building Permit Fee

Modular/Mobile Homes \$.20 per square ft.

Include Layout drawing of mobile/modular home

Site Map & Engineered Drawing of Pilings/Blocking

6. NUISANCE AND UNSIGHTLY PREMISES BYLAW

a) Council Review Application Fees

A person who receives an Order may request the Council to review the Order by completing an Appeal in writing within 14 days of the date the direction or Order is received as per 547(1) MGA, RSA 2000, Chapter M-26". Appeal must be accompanied by a \$75.00 application fee. If the Order is revoked by Council, the application fee will be refunded.

\$75.00

7. UTILITY RATES

Fees and Charges

Turn on for reinstatement of service after shut-off
for non-payment of account:

Flat fee of \$50.00 for disconnection and \$50.00 for reconnection

Meter tests: Water

- | | |
|--------------|-------------|
| 1. 5/8 to 1" | \$30.00 |
| 2. Over 1" | actual cost |

Meter tests: Gas actual cost

Video inspection of sewer service \$200.00

New Gas Service actual cost

Subject to \$500.00 deposit
at time work order initiated

Utility Deposit Amounts:

Are calculated on the properties previous 12 months utility charges

- | | |
|------------------------------|--|
| 1. Residential customers | Average of 2 months utilities
Or minimum \$300.00 |
| 2. Non-residential customers | Average of 2 month utilities
Or minimum \$300.00 |

b) Garbage Collection, Removal and

Disposal of Solid Waste Rates

Residential and Mobile Homes

Flat Rate \$16.25 per month

c) Recycling Rates

Residential, Non-Residential, and Mobile Homes

Flat Rate \$3.75 per month

d) TAG A BAG PROGRAM

For residents that require additional bags for pick up by
the Residential Waste Contractor \$5.00 per tag

e) Water Rates

Residential

Flat Rate \$15.00 per month

Consumption Rate \$3.15 per cubic meter

Non-Residential

Flat Rate \$15.00 per month

Consumption Rate \$3.15 per cubic meter

Mobile Homes without meters

Flat Rate \$125.00 per month

Bulk Water

Per 100 gallons (0.4546 cubic meters) \$2.25

f) Sewer Rates

Residential

Flat Rate \$30.00 per month

Plus 25% of the dollar value of water used

Non-Residential

Flat Rate \$30.00 per month

Plus 35% of the dollar value of water used

Mobile Homes without meters

Flat Rate \$30.00 per month

g) Natural Gas Rates

Residential

Flat Rate \$20.00 per month

Consumption Rate cost of gas plus \$1.60 per gj

Natural Gas Rates (Continued)

Non-Residential

Flat Rate \$20.00 per month

Consumption Rate cost of gas plus \$1.60 per gj

h) Water Meter Purchase

Home/Business Owner pays town rate for meters plus 15% administration fee.

8. OTHER CHARGES

a) Administrative Services

Account History Printout (Tax or Utility)			\$10.00
Fax	In Town	- up to 3 pages	\$1.00
		- every group of 3 pages or less thereafter	\$1.00
	Out of Town	- up to 3 pages	\$3.00
		- every group of 3 pages or less thereafter	\$3.00
Photocopies – black and white			\$0.35
– colour			\$0.50
Dishonoured Payments			\$30.00
Tax Certificate			\$30.00
FOIP General Access Request			\$25.00

b) Building Rentals

Moostoos Building (effective May 2, 2016) \$1.37 sq. ft.
(Monthly Rates)

Rooms # 201, #202, #203, #204-241 sq. ft

Room # 205 – 168 sq. ft.

Room # 206 – 117.5 sq. ft.

Room # 209 – 757.5 sq. ft.

Room # 210 – 712.5 sq. ft

Room # 211 – 712.5 sq. ft.

Room # 212 – 1096 sq. ft.

Town of High Prairie Municipal Building (Monthly Rates)

\$2.60 sq. ft.

Room # 104 – 215 sq. ft.

Room # 105 – 188 sq. ft.

Room # 106 – 181 sq. ft.

Room # 107 – 115 sq. ft.

Room # 108 – 133 sq. ft.

Room # 109 – 230 sq. ft.

Room # 110 – 204 sq. ft.

Room # 111 – 340 sq. ft.

Room # 113 – 252 sq. ft.

Room # 114 – 176 sq. ft.

Room # 117 – 148 sq. ft.

c) Campsite Fees

Tent-No services Site	\$20.00 (\$19.00+\$1.00 GST) per night
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Campers/Trailers/Motorhomes	
Power & Water Site	\$25.00 (\$23.75+\$1.25 GST) per night
Power, Water & Sewer Site	\$30.00 (\$28.50+\$1.50 GST) per night

*******Monthly or Weekly rates available*******

d) Inventory Sales

Address Map	\$10.00
Big Lakes Tourism Map	\$1.87
Coffee Mugs	\$5.00
Municipal Engineering Servicing Standards	\$18.00
Post Cards	\$0.50
Town of High Prairie Land Use Bylaw	\$10.00
Town of High Prairie License Plate	\$10.00
Town of High Prairie Municipal Flag	\$100.00
Town of High Prairie Pin	\$5.00
Town of High Prairie Portfolio	\$60.00
Town of High Prairie Map	\$2.00

e) Public Works

i) Additional Labour Charges (Hourly)

\$49.00

ii) Equipment Rental (Hourly Rates)

******All town equipment must be accompanied by
A town operator unless authorized by the CAO,
Superintendent of Public Works or
Supervisor of Roads and Facilities******

******Operator rates base on labour rate above (i)******

Sweeprite (street sweeper) (unit E1)	\$149.00
Trackless with attachments (unit E3)	\$85.00
Cat grader with wing (unit E4)	\$144.00
Backhoe Cat 416 4x4 ext hoe (unit E5)	\$92.00
Backhoe with frost hammer	\$121.00
Cat pavement roller (unit E6)	\$73.00
Loader Case 621 (unit E7)	\$133.00
Ditch Witch trencher and Backhoe 86-10 (unit E8)	\$105.00
Vohl Snowblower (unit E9)	\$176.00
John Deere mower (boulevard) (unit E10)	\$60.00
John Deere 6400 tractor (unit E11)	\$75.00
John Deere 6400 with mower	\$88.00
Paver Fortress Allat (unit E1)	\$145.00
Bobcat (unit E18)	\$66.00
Milling Machine	\$38.00
Flusher Truck	\$221.00
Freightliner as tandem dump truck (unit V1)	\$120.00
Freightliner with blade and sander	\$127.00

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Tandem Trucks (unit V2)	\$120.00
Chevrolet picker bucket truck (unit V5)	\$90.00
All 1/2 and 1/4 ton trucks (unit V*)	\$52.00
Reyco tandem dual wheel trailer (unit V14)	\$44.00
Trailtech tandem axle trailer (unit V17)	\$33.00
Chevrolet one ton (unit V19)	\$57.00
Hydro main line sewer rodder (unit V22)	\$83.00
Reyco tandem dual wheel trailer (unit V14)	\$44.00
Leroy jackhammer and compressor (unit S2)	\$83.00
Hotsy Steamers (includes truck)	\$77.00
Power Snake	\$50.00
Line Painting (per hour does not include paint)	\$45.00
Sewer Camera (including operator)	\$151.00
Tar Pot & Propane	\$99.00

iii) Equipment Rental (Daily Rates no operator required)

Barricades per day/per barricade	\$5.50
Sewer Snake	\$35.00
Trenching Cage	\$220.00

9. ASSESSMENT REVIEW BOARD FEES

The fee for filing a complaint must be included with your submission (payable to the Town of High Prairie).

Fees are:

- \$50.00 per residential property (including multi-residential up to three units).
- \$300.00 per non-residential property (including multi-residential units over three units) with assessed value up to \$499,999.
- \$650.00 per non-residential property (including multi-residential over three units) with assessed value \$500,000 and over.
- \$650.00 per designated industrial property.

The fees are refunded if the Assessment Review Board rules in your favour or the complaint is withdrawn prior to the scheduling of the hearing.

*****Fees will not be refunded after the disclosure date.

10. TOWN OF HIGH PRAIRIE RECREATION DEPARTMENT

AQUATIC CENTRE	Regular Price	Notes	With GST
<i>General Admission</i>			
Preschool (2-5 yrs)	\$ 4.19		\$ 5.00

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Student (6-17 yrs)	\$ 5.25		\$ 6.00
Senior (55 yrs +)	\$ 5.25		\$ 6.00
Adult (18 yrs +)	\$ 7.34		\$ 8.00
Family	\$ 25.15	2 adults and up to 4 children living in the same residence	\$ 26.00
Annual Membership			
Preschool	\$ 285.71	Municipal discount of 25% off regular price applies when a 'Residency Verification Form' is acquired for the Town of High Prairie or Big Lakes County and presented at time of purchase.	\$ 300.00
Student	\$ 357.14		\$ 375.00
Senior	\$ 357.14		\$ 375.00
Adult	\$ 500.00		\$ 525.00
Family	\$ 999.00		\$ 1,048.95
Corp. Discounts on Regular Memberships			
5-25 annual memberships - 10% off		Memberships must be pre-paid annual memberships to be eligible for discounts. Corporations may be invoiced. Memberships will be activated after payment is received.	
26-49 annual memberships - 15% off			
50+ annual memberships - 20% off			
Student/Non Profit Organizations		25% discount on hourly pool rates – ratepayers only.	
6 Month Membership			
Preschool	\$ 172.38	Municipal discount of 25% off regular price applies when a 'Residency Verification Form' is acquired for the Town of High Prairie or Big Lakes County and presented at time of purchase.	\$ 181.00
Student	\$ 215.23		\$ 206.00
Senior	\$ 215.23		\$ 206.00
Adult	\$ 302.85		\$ 289.00
Family	\$ 951.42		\$ 999.00
3 Month Membership			
Preschool	\$ 89.52	Municipal discount of 25% off regular price applies when a 'Residency Verification Form' is acquired from the Town of High Prairie or Big Lakes County and presented at time of purchase.	\$ 94.00
Student	\$ 113.34		\$ 119.00
Senior	\$ 113.34		\$ 119.00
Adult	\$ 158.10		\$ 166.00
Family	\$ 496.19		\$ 521.00
Membership Sales		Membership sales to be implemented at the Aquatic Facility Manager's discretion.	
Punch Pass 10 + 1			
Preschool	\$ 41.91	Expires One (1) year from date of purchase	44.00
Student	\$ 52.38		55.00
Senior	\$ 52.38		55.00
Adult	\$ 73.34		\$ 77.00
Family	\$ 251.43		\$ 264.00
Water Fitness Drop In (45 min. class)			
Student/Senior	\$ 8.57	Need to discuss if water fitness should be included with a membership.	\$ 9.00
Adult	\$ 10.48		\$ 11.00
Registered Water Fitness Programs	-	Use drop in as base prices less 20%.	
Rentals (per hour)			

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Oasis Party	\$ 293.34	Private rental; up to 40 guests;	\$ 308.00
Super Shrimp Party	\$ 102.85	14 guests during a public or family swim plus 1 hr in party room (works out to \$4.28 per guest)	\$ 108.00
Penguin Party	\$ 160.71	25 guests during a public or family swim plus 1 hr in party room (works out to \$4.49 per guest)	\$ 168.00
Party Room	\$ 37.14		\$ 39.00
Competition Pool	\$ 120.95		\$ 127.00
Leisure Pool	\$ 120.95		\$ 127.00
Entire Pool Private Party	\$ 292.39		\$ 307.00
Extra Guard	\$ 38.09	Over 40 patrons	\$ 40.00
Water Walker	\$ 21.91		\$ 23.00
Sponsored Swim	\$ 391.43	Public Swim or Family Swim	\$ 411.00
	\$ 496.20	Sponsored swim with an activity such as underwater hockey. (2 hour swim)	\$ 521.00
Toonie/Toonie Swim	\$3.80	Toonie/Toonie Tuesday's/Specialty Swims	\$ 4.00
Lessons			
Red Cross Evaluation Fee	\$ 5.71	Instructor evaluates Red Cross level placement.	\$ 6.00
Preschool - Level 5	\$ 57.14	No tax for registrants under 14 years of age.	\$ 60.00
Level 6-10	\$ 79.05		\$ 83.00
Adult	\$ 79.05		\$ 83.00
School Lessons			
Red Cross Lessons for Schools	Same as public.	No tax for registrants under 14 years of age.	Same as public
Swim at School Program (3-45 min)	\$ 49.52	No tax for registrants under 14	\$ 52.00
Private Lessons			
30 min	\$27.50	Base price; No tax for registrants under 14yrs of age	GST Included
Private Lessons - Multiple Session Discount	\$ 137.50	Base price for 6 Lessons - No tax for registrants under 14yrs of age.	GST Included
Semi-Private Lesson (per person)			
30 min	\$ 21.900	Base price; No tax for registrants under 14yrs of age	\$ 23.00
Leadership Lessons / Programs			
	*instructor on staff		
National Lifeguard	\$ 385.71		\$ 405.00
National Lifeguard Recert	\$ 94.28		\$ 99.00
National Lifeguard and AEC Recert	\$ 132.38		\$ 139.00
*Bronze Cross	\$ 170.48		\$ 179.00
*Bronze Star	\$ 132.38		\$ 139.00
*Bronze Medallion	\$ 218.10		\$ 229.00
Bronze Medallion/Bronze Cross Combined	\$ 309.52		\$ 325.00
*Water Safety Instructor	\$ 408.57		\$ 429.00
*Water Safety Instructor Recert	\$ 220.00		\$ 231.00

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Standard First Aid/CPR/AED	\$ 203.81		\$ 214.00
Standard First Aid/CPR/AED Recert	\$ 99.05		\$ 104.00
Aquatic Emergency Care/SFA/CPR/AED	\$ 225.72		\$ 237.00
*Junior Lifeguard	\$ 203.81	No tax for registrants under 14 years of age	\$ 214.00
Babysitting	\$ 60.00	No tax for registrants under 14 years of age	
Stay Safe	\$ 39.00	No tax for registrants under 14 years of age	
Other Programs			
Group Fitness	\$ 100.95	Dryland Fitness such as POUND Fitness twice a week for 45 min. for six weeks	\$ 106.00
Group Fitness drop in	\$ 10.48	Per class	\$ 11.00
PD Day Camp	\$ 27.50	No tax	
PD Day Camp Multiple Child Discount	\$ (5.00)	Children from same residence	
Merchandise			
Bathing suits, goggles, flippers, etc.	Assorted prices		
Locker Rental Fees			\$75.00
Annual Rental			\$ 2.00
Locker Rental			
Concession			
Water/Pop	\$ 1.50	Tax included	
Coffee	\$ 2.00	Tax included	
Chips	\$ 1.75	Tax included	
*****All withdrawals are subject to an administration fee and must either be medical or 14 days prior to the first lesson/class	\$ 10.00		
ARENAS	Current Fee		With GST
Public Skating and Shinny – under 2yrs	Free		Free
Public Skating and Shinny	\$4.76		\$5.00
Ice Rental (per hour)			
Birthday Party Rental	\$ 125.71	Includes one hour of ice and one hour in party room	\$ 132.00
Regular Rate for Arena Rental Jan-June	\$ 157.14		\$ 165.00
Regular Rate for Arena Rental July-Dec	\$172.86		\$ 181.50
Regular Rate for Arena Rental Jan-June	\$114.29		\$120.00
Regular Rate for Arena Rental July -Dec	\$125.71		\$132.00
Damage Deposit (per arena winter or summer)	\$ 2,500.00	No tax on deposits	
Summer Rental (per hour)			
Regular	\$ 105.00		\$ 110.25
Rink Board Advertising (per year)			
Yearly Advertising	\$ 385.00	For one rink board in one arena	\$ 404.25
	\$ 577.50	Save 25% when advertising in both arenas	\$ 606.37

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PERFORMING ARTS AUDITORIUM	Current Fee		With GST
Regular/hr	\$ 55.24		\$ 58.00
Damage Deposit	\$ 1,750.00	No tax on deposits	
TERRACE	Current Fee		With GST
Regular/hr	\$ 37.14		\$ 39.00
JAYCEE PARK	Current Fee		With GST
Regular/hr/diamond	\$ 37.14		\$ 39.00
Half Day Tournament	\$ 183.80	6 hours or less – all diamonds	\$ 193.00
Full Day Tournament	\$ 314.29	Over 6 hours – all diamonds	\$ 330.00
Slo-pitch	\$ 522.86	Per Team/Season	\$ 549.00
Environmental Deposit/day	\$ 220.00	No tax on deposits	
Minor Ball Fees per year	\$1,375.23		\$1,444.00

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